

1. The Admin has the following options for E-tender

Fig. 1

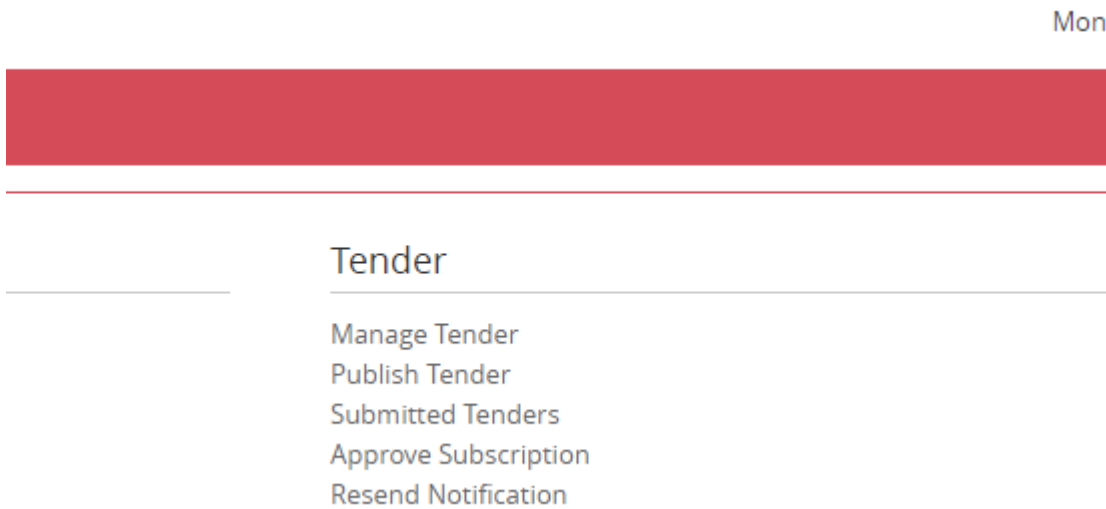


Fig.2

Home ▶ Manage Tender

Search Tender

Tender Ref No

Tender Name

Search

Previous

1

Next

Table Rows:

20

GO

Total Tenders: 10

Company	Tender Ref No	Tender Name	Opening Date	Closing Date	Extension Date	Status	Modified By	Date Modified				
AGH	P2017	PHARMA TENDER 2017	01-Oct-2016	03-Nov-2016		Active	Super Admin	23-Oct-2016 08:22 AM	Edit	Delete	Manage Items	Extend
AGH	NP2016	NON PHARMA TENDER 2016	29-Oct-2015	15-Dec-2015		Active	Super Admin	23-Oct-2016 08:24 AM	Edit	Delete	Manage Items	Extend
AGH	P2016	PHARMA TENDER 2016	08-Oct-2015	08-Nov-2015		Active	Super Admin	08-Oct-2015 08:01 AM	Edit	Delete	Manage Items	Extend
AGH	test pharma 2016	test pharma	29-Sep-2015	10-Oct-2015		InActive	Super Admin	23-Oct-2016 08:24 AM	Edit	Delete	Manage Items	Extend
AGH	test 1	tendername	26-Sep-2015	27-Sep-2015		InActive	Super Admin	30-Sep-2015 12:46 PM	Edit	Delete	Manage Items	Extend
AGH	2	t2 pharma	18-Aug-2015	25-Sep-2015		InActive	Super Admin	30-Sep-2015 05:36 PM	Edit	Delete	Manage Items	Extend
AGH	17082015	test1	17-Aug-2015	23-Aug-2015		InActive	Super Admin	30-Sep-2015 05:37 PM	Edit	Delete	Manage Items	Extend
AGH	ANNUAL TENDER 2015 LAB	NON PHARMA TENDER 2015 (LAB)	01-Dec-2014	31-Dec-2014		Active	Super Admin	23-Oct-2016 08:25 AM	Edit	Delete	Manage Items	Extend
AGH	ETENDER NP 2015	NON PHARMA TENDER 2015 (GEN)	01-Dec-2014	31-Dec-2014		Active	Super Admin	23-Oct-2016 08:25 AM	Edit	Delete	Manage Items	Extend
AGH	P2015	PHARMA TENDER 2015	03-Nov-2014	01-Dec-2014	10-Dec-2014	Active	Super Admin	02-Dec-2014 02:24 PM	Edit	Delete	Manage Items	Extend

Add New Tender

2. In the Manage Tender new Tender can be created and the last date for the E-Tender can l be extended

Fig.3

[Home](#) ▶ Manage Tender

Search Tender

Tender Ref No

Tender Name

Search

Previous

1

Next

Table Rows:

20

GO

Total Tenders: 10

Company	Tender Ref No	Tender Name	Opening Date	Closing Date	Extension Date	Status	Modified By	Date Modified				
AGH	P2017	PHARMA TENDER 2017	01-Oct-2016	03-Nov-2016		Active	Super Admin	23-Oct-2016 08:22 AM	Edit	Delete	Manage Items	Extend
AGH	NP2016	NON PHARMA TENDER 2016	29-Oct-2015	15-Dec-2015		Active	Super Admin	23-Oct-2016 08:24 AM	Edit	Delete	Manage Items	Extend
AGH	P2016	PHARMA TENDER 2016	08-Oct-2015	08-Nov-2015		Active	Super Admin	08-Oct-2015 08:01 AM	Edit	Delete	Manage Items	Extend
AGH	test pharma 2016	test pharma	29-Sep-2015	10-Oct-2015		InActive	Super Admin	23-Oct-2016 08:24 AM	Edit	Delete	Manage Items	Extend
AGH	test 1	tendername	26-Sep-2015	27-Sep-2015		InActive	Super Admin	30-Sep-2015 12:46 PM	Edit	Delete	Manage Items	Extend
AGH	2	t2 pharma	18-Aug-2015	25-Sep-2015		InActive	Super Admin	30-Sep-2015 05:36 PM	Edit	Delete	Manage Items	Extend
AGH	17082015	test1	17-Aug-2015	23-Aug-2015		InActive	Super Admin	30-Sep-2015 05:37 PM	Edit	Delete	Manage Items	Extend
AGH	ANNUAL TENDER 2015 LAB	NON PHARMA TENDER 2015 (LAB)	01-Dec-2014	31-Dec-2014		Active	Super Admin	23-Oct-2016 08:25 AM	Edit	Delete	Manage Items	Extend
AGH	ETENDER NP 2015	NON PHARMA TENDER 2015 (GEN)	01-Dec-2014	31-Dec-2014		Active	Super Admin	23-Oct-2016 08:25 AM	Edit	Delete	Manage Items	Extend
AGH	P2015	PHARMA TENDER 2015	03-Nov-2014	01-Dec-2014	10-Dec-2014	Active	Super Admin	02-Dec-2014 02:24 PM	Edit	Delete	Manage Items	Extend

Add New Tender

3. Creating new Tender

Excel file with the formatted data will be uploaded here.

Pharma and Non-Pharma have different format of data to be uploaded

Fig.4

The screenshot shows a web application interface for managing tenders. At the top, there is a red navigation bar with a home icon and links for 'Menu', 'About Us', 'FAQ', and 'Contact Us'. Below this is a breadcrumb trail: 'Home > Manage Tender > Add / Edit Tender'. The main form is titled 'Add / Edit Tender' and contains several input fields:

- Tender Ref No***: Text input with value '123'.
- Tender Name***: Text input with value 'test'.
- Opening Date**: Date input with value '24-Oct-2016'.
- Closing Date**: Date input with value '25-Oct-2016'.
- RFQ Last Date**: Empty date input field.
- Category Name***: Dropdown menu with 'PHARMA' selected.
- Company Name***: Dropdown menu with 'AGH' selected.
- Status***: Dropdown menu with 'Active' selected.

At the bottom right of the form are 'Save' and 'Cancel' buttons. Below the main form is an 'Upload Document' section:

- Document Type***: Dropdown menu with 'Select' chosen.
- File***: File upload area with a 'Choose File' button and the text 'No file chosen'.
- Comments**: Text area for additional notes.
- An 'Upload' button is located at the bottom right of the upload section.

4. Publishing the Tender

The tender can be viewed by the suppliers only after it will be published

Fig.5

Menu ▾About UsFAQContact Us

Home ▸ Publish Tender

Search Tender

Tender Ref No

Tender Name

Search

Previous1 ▾NextTable Rows: 20GO

Total Tenders: 11

Company	Tender Ref No	Tender Name	Opening Date	Closing Date	Extension Date	Status	Published Date	Action	Published Log
AGH	123	test	24-Oct-2016	25-Oct-2016		Active		Publish	
AGH	P2017	Pharma Annual Tender for 2017	01-Oct-2016	03-Nov-2016		Active	05-Oct-2016 02:54 PM	Publish	
AGH	NP2016	NON PHARMA TENDER - 2016	29-Oct-2015	15-Dec-2015	04-Jan-2016	Active	14-Dec-2015 04:01 PM	Publish	View
AGH	P2016	PHARMA TENDER 2016	08-Oct-2015	08-Nov-2015	31-Oct-2016	Active	08-Nov-2015 05:40 PM	Publish	
AGH	test pharma 2016	test pharma	29-Sep-2015	10-Oct-2015		Active	30-Sep-2015 05:30 PM	Publish	
AGH	test 1	tendername	26-Sep-2015	27-Sep-2015		InActive	26-Sep-2015 10:13 AM	Publish	View
AGH	2	t2 pharma	18-Aug-2015	25-Sep-2015		InActive	22-Sep-2015 04:00 PM	Publish	
AGH	17082015	test1	17-Aug-2015	23-Aug-2015		InActive	17-Aug-2015 02:31 PM	Publish	View
AGH	ANNUAL TENDER 2015 LAB	ANNUAL TENDER 2015 (LAB)	01-Dec-2014	31-Dec-2014	16-Jan-2015	Active	06-Jan-2015 02:47 PM	Publish	View
AGH	ETENDER NP 2015	ETENDER NP 2015 (GEN)	01-Dec-2014	31-Dec-2014	01-Jan-2017	Active	08-Jan-2015 02:28 PM	Publish	View
AGH	P2015	PHARMA TENDER 2015	03-Nov-2014	01-Dec-2014	10-Dec-2014	Active	08-Dec-2014 11:57 AM	Publish	

5. Viewing the submitted Tender information from the suppliers

Fig.6

Home

Submitted Tenders

Search

Select Supplier

Select

Select Tender

Select

Select Status

Select

Select Company

Select

Select Category

Select

Search

Previous

1

Next

Table Rows:

20

GO

Submitted Tenders: 493

	Supplier	Tender	Status	Submitted Date	Total Quoted Items	Quoted Items
☐	AL REDA PRINTING PRESS	NON PHARMA TENDER - 2016	Submitted	15-Dec-2015 19:00:53 PM	144	View
☐	HAMED A.K.H.AL GAMDI & PARTNERSHIP CO	NON PHARMA TENDER - 2016	Submitted	15-Dec-2015 15:30:51 PM	27	View
☐	mohammed ibrahim alnagmosh trade est	NON PHARMA TENDER - 2016	Submitted	15-Dec-2015 11:51:55 AM	33	View
☐	RAWAFED AL EMAAR COMMERCIAL EST.	NON PHARMA TENDER - 2016	Submitted	15-Dec-2015 10:59:00 AM	121	View
☐	INTERNATIONAL MEDICAL SUPPLIES CO.,	NON PHARMA TENDER - 2016	Submitted	15-Dec-2015 09:29:23 AM	70	View
☐	ALWAN MEDICAL CO	NON PHARMA TENDER - 2016	Submitted	14-Dec-2015 17:25:15 PM	14	View
☐	HOSHAN PAN GULF CO LTD	NON PHARMA TENDER - 2016	Submitted	14-Dec-2015 14:20:13 PM	29	View
☐	AL MUFSAI TRADING EST.	NON PHARMA TENDER - 2016	Submitted	01-Dec-2015 00:01:56 AM	39	View
☐	ARAB FUTURE CO	NON PHARMA TENDER - 2016	Submitted	30-Nov-2015 23:42:18 PM	25	View
☐	HADAF INDUSTRY TRADING EST	NON PHARMA TENDER - 2016	Submitted	30-Nov-2015 23:08:04 PM	172	View
☐	HEALTH WAYS EST	NON PHARMA TENDER - 2016	Submitted	30-Nov-2015 21:38:45 PM	118	View
☐	THE GLOBAL CO., FOR PRINTING AND COPYING	NON PHARMA TENDER - 2016	Submitted	30-Nov-2015 21:28:26 PM	161	View
☐	AL HUTHAILI TRADING ESTABLISHMENTS	NON PHARMA TENDER - 2016	Submitted	30-Nov-2015 20:53:56 PM	71	View

6. Approving the subscriptions.

In this screen the request coming from the suppliers for approval will be approved

Fig.7

Home

Menu

About Us

FAQ

Contact Us

Home

Approve Subscription

View Subscriptions

Select Supplier

Select Tender

Select Status

Select

View

Add New Subscription

1NextTable Rows: 20GO

Approve Subscriptions: 526

Supplier Name

SARABEEL COMMERCIAL EST

Subscription Name

☐ Non Pharma Annual Tender

Select Status

Approved

Save

Subscription Date

Approve

15-Nov-2015 12:00:25 PM

Change Status

ARAB FUTURE CO	NON PHARMA TENDER - 2016	Approved	15-Nov-2015 12:00:25 PM	Change Status
SARABEEL COMMERCIAL EST	NON PHARMA TENDER - 2016	Approved	04-Nov-2015 08:38:03 AM	Change Status
AL-KAMAL IMPORT OFFICE CO LTD	ETENDER NP 2015 (GEN)	Approved	21-Dec-2014 12:03:34 PM	Change Status
SALEH & ABDULAZIZ ABAHSAIN.CO. LTD	ANNUAL TENDER 2015 (LAB)	Approved	25-Dec-2014 10:08:08 AM	Change Status
SALEH & ABDULAZIZ ABAHSAIN.CO. LTD	NON PHARMA TENDER - 2016	Approved	19-Nov-2015 09:33:29 AM	Change Status
ITLALAH INTERNATIONAL	ETENDER NP 2015 (GEN)	Approved	07-Jan-2015 22:29:00 PM	Change Status
QATAR PHARMA	PHARMA TENDER 2016	Approved	03-Nov-2015 22:42:42 PM	Change Status
GlaxoSmithKline	PHARMA TENDER 2015	Approved	23-Nov-2014 09:04:48 AM	Change Status
Arabian Health Care Supply Company	PHARMA TENDER 2015	Approved	26-Nov-2014 13:08:59 PM	Change Status
Arabian Health Care Supply Company	PHARMA TENDER 2016	Approved	12-Oct-2015 16:48:05 PM	Change Status
AL HAYA MEDICAL CO	NON PHARMA TENDER - 2016	Approved	23-Nov-2015 11:09:39 AM	Change Status
JPM - Dallah Pharma	PHARMA TENDER 2015	Approved	12-Nov-2014 11:02:15 AM	Change Status

7. Resend Notifications

From this screen notifications can be resending in case if the original notifications did not reach the suppliers due to any reason.

Fig.8

Total Suppliers: 198								
	Supplier Code	Supplier Name	Email Address	Contact Person Name	Phone No	Subscription Status	Tender Submitted	Pub. Email Rec.
☐	1712	ABDUL HAMEED AL MUBARAK TRD. EST		ABDUL SHAMEEM V.T	013 8507556	Approved	Yes	No
☐	0001	ABDUL RAUF IBRAHIM BATTERJEE		MOHAMED FEKRY	0568494848	Approved	Yes	No
☐	0396	ABDULLAH A.BAGHAFFAR SONS CO., LTD		MOHD, FAYAZ	0546915271	Approved	Yes	No
☐	0041	ABDULLAH FOUAD		raed qablan	0503859416	Approved	Yes	No
☐	0022	ABDULREHMAN ALGOSAIBI GTC		Mr. Mohammed Salem	0593985479	Approved	Yes	No
☐	00082	ABUDAWOOD TRADING CO.		ABDULAZIZ AL MATARI	0138472611 8473611	Approved	Yes	No
☐	3229	ACTIVITIES MEDICAL COMPANY		JAISAL CHELAKKOTTU HAMEED	0551344683	Approved	Yes	No
☐	2319	ADAA MEDICAL SERVICES COMPANY		YOUSSEF SALEM	0554127899	Approved	Yes	No
☐	3519	ADIL KHALIFA RAJEB MOHD.EST		JAYACHANDRAN	0554258326	Approved	Yes	No
☐	1481	ADVANCED SPECIALTY PROJECT		GHOUSE BASHA	138174511-102	No Action	No	No
☐	3233	AHMED KHALIFA KHALAF AL MAZROUI TRADING EST.		SYED RIZVANUDIN	0504101323	No Action	No	No
☐	A08	AL - HAYA MEDICAL CO		Dr.Osama Alfadil	013-8952894-202	No Action	No	No
☐	3214	AL ARFAJ COMMERCIAL & IMPORT CO		Mr.Mohammed Ramdhan Ibrahim	8428352	Approved	Yes	No
☐	2031	AL AWAIL INT'L TRADING CORP		HASHEM MIRGANI	8393613	No Action	No	No
☐	0314	AL BADR AL GHARBI TRADING EST.		Mr.Ayub	0507250377	Approved	Yes	No
☐	1026	AL BASAR FOR MEDICAL SUPPLIES		nIRMAL	0114616122	No Action	No	No
☐	2977	AL ESTAGAMAH GLOBAL GROUP TRADING & CONTRACTING CO.LTD.		SYED KHAJA HUSSAIN	0138341621-131	Approved	Yes	No
☐	Select	SUPPLIES		NOMAN	0507805916	Approved	Yes	No
☐				Dr.Osama	013-8952894	Approved	Yes	No
☐				HOSSAM YOUSEF	0138952897	No Action	No	No

Select

Publish Email Notification

ReSubmission Email Notification

Accepted Email Notification

Submission Email Notification

Submission Reminder

Select

Send Notification

8. Supplier Information to be captured during registration.

Fig.9

Home ▶ Manage Supplier ▶ Add / Edit Supplier

Add / Edit Supplier

Supplier Code M00001	Supplier Name* ABBOTT EPD	Company* AGH
Supplier Type* Manufacturers	Website 	Email Address*
Address Line 1 	Address Line 2 	City
PO Box 	Zip Code 	Country* Saudi Arabia
Phone No* 0568935511	Fax No 	Initial Rating* 1
Contact Person Name* DR.EZZAT SAAD	Contact Person Designation 	Contact Person Email*
Contact Person Phone No 1	Contact Person Mobile No* 0568935511	Contact Person Fax No
Currency* Saudi Riyal	Status* Active	

Select Category
☒ PHARMA ☐ NON PHARMA ☐ AUCTIONS ☐ OTHERS

Select Item Group ☐ Select All

☐ CARPENTRY	☐ CLEANING MATERIAL	☐ CLEANING MATERIALS	☐ DRY FOODS
☐ ELECTRICAL	☐ FROZEN FOOD	☐ FROZEN FOOD STUFF	☐ FRUITS,VEGETABLES AND BEVERAGES
☐ GENERAL	☐ GENERAL LABORATORY	☐ GENERAL LABORTORY	☐ HOSPITAL DISPOSABLE
☐ LABORATORY SUPPLIES	☐ MEDICAL SUPPLIES	☐ MICRO BIOLOGY	☐ MICRO BIOLOGY SUPPLIES
☐ OFFICE SUPPLIES	☐ PAINTING	☐ PAINTING SUPPLIES	☐ PLUMBING
☐ PRINTING FORMS	☐ PRINTING SUPPLIES	☐ SUTURES	☐ TOOLS
☐ WINDOW TYPE AC & HOUSING APPLIANCES			

Save **Cancel**